

Sample Special Needs Work Experience Placement List

Most secondary schools have created activity matrixes for functional activities that relate to recreational centres and businesses specific to their local area. The following are some examples of places that might be included in this list. It is a good idea to list the name of the actual business for your local area. The more specific, the better! This is part of your environmental scan.

Motels	<ul style="list-style-type: none"> • learning chambermaid skills - vacuuming, folding laundry, cleaning, dusting
Nurseries	<ul style="list-style-type: none"> • greenhouse work including watering, transplanting, removing leaves, etc; arranging fresh flowers; shoveling, raking leaves
Department Stores	<ul style="list-style-type: none"> • stockroom, stacking in back or front; use compactor for recycling and squashing boxes; stocking shelves; greeting people (Wal-Mart)
Golf Course	<ul style="list-style-type: none"> • shop worker; pick up balls; clean carts; outside gardening and maintenance
Grocery Stores	<ul style="list-style-type: none"> • stocking shelves; tidying or dusting shelves
Seniors Centre	<ul style="list-style-type: none"> • helping with the activity department; walking with folks in the mall; pushing wheelchairs for seniors who are shopping
Fast Food Restaurants	<ul style="list-style-type: none"> • cleaning and wiping tables; removing trays; washing tables constantly; bus person; dish cleaner;
Fire Department	<ul style="list-style-type: none"> • washing and waxing fire trucks; sweeping garage; vacuuming and cleaning smaller fire vehicles
Local College - foods trades	<ul style="list-style-type: none"> • work in cafeteria kitchen with the cooking class and instructor
Offices	<ul style="list-style-type: none"> • clerical - typing, photocopying, filing, stamping envelopes • shred paper with Powerlink and paper shredder
Children's Day Care Centre	<ul style="list-style-type: none"> • read to children; help children with snack time • tidy room
Public Library	<ul style="list-style-type: none"> • dust shelves & books; wiping book covers; filing; examining books for damage
Pet Stores or local Animal Shelter	<ul style="list-style-type: none"> • animal assistant; cleaning cages; feeding animals; feeding fish; general duties
Recycling Depot	<ul style="list-style-type: none"> • sort paper; help on the truck route
Gas Station	<ul style="list-style-type: none"> • sweeping; washing; placing items on shelves; gofer - helping to grab a tool when needed
Local Recreational Centre	<ul style="list-style-type: none"> • helping to clean the pool and changing area; putting new fliers out for folks; sweeping the entrance way; tidying the equipment room in a gym or recreational room